

## Crawley Borough Council

### Minutes of Full Council

Friday, 28 May 2021 at 7.30 pm

#### Councillors Present:

S Malik (Deputy Mayor)

Z Ali, M L Ayling, A Belben, T G Belben, J Bounds, S Buck, B J Burgess, R G Burgess, R D Burrett, D Crow, C R Eade, R S Fiveash, M Flack, I T Irvine, K L Jaggard, G S Jhans, K Khan, M G Jones, P K Lamb, R A Lanzer, T Lunnon, K McCarthy, J Millar-Smith, M Morris, C J Mullins, S Mullins, M Mwangale, A Nawaz, D M Peck, A Pendlington, M W Pickett, S Piggott, S Raja, B A Smith and P C Smith

#### Also in Attendance:

Mr Peter Nicolson and  
Russell Brown

Independent Person

Independent Person (Nominee)

#### Officers Present:

Natalie Brahma-Pearl

Chief Executive

Siraj Choudhury

Head of Legal, Governance & HR

Heather Girling

Democratic Services Officer

Chris Pedlow

Democratic Services Manager

#### 1. Disclosures of Interest

There were no declarations of interests made.

#### 2. One Minute's Silence

The Council observed a minute's silence in memory of former Councillor Mike Weatherley (2006-07) who sadly recently passed away.

#### 3. Temporary Chair of the Full Council the Election of Mayor 2021/ 2022

In advance of agenda item 3 – Election of Mayor 2021/ 2022, Councillor Malik (the Deputy Mayor in the Chair) stated that as he was one of the nominations for the position of the Mayor, he therefore was unable to preside over an election in which he was involved. As a result, he would be leaving the Chair for the next agenda item Election of Mayor 2021/ 2022. As there was no Deputy to take the Chair Councillor Malik called for nominations for a member to be the Temporary Chair of the Full Council the Election of Mayor 2021/ 2022.

Before the vote on the Temporary Chair could take place, Councillor Crow put forward a Procedural Motion in accordance with FCPR 11.1 (q) *To suspend a particular Full Council Procedure Rule, namely in relation to suspend the Chair's casting vote.* This was seconded by Councillor McCarthy. Councillor Lamb spoke against the Procedural Motion.

The Deputy Mayor in the Chair, then called a vote on the Procedural Motion. The vote was a tie split 18 for and 18 against the Procedural Motion.

Councillor Crow then raised a point of order that FCPR 13. Suspension of Full Council Procedure Rules, 13.1 stated that *All Full Council Procedure Rules, except Rules 1.2(C1) (signing of minutes) and 10.4 (holding a recorded vote), may be suspended if at least one half of the whole number of Councillors present vote in favour of that suspension. Suspension will only apply for the duration of that meeting.*

Following the points raised by Councillor Crow, the Deputy Mayor in the Chair called for an adjournment to seek advice from the Monitoring Officer.

On resumption of the meeting the Deputy Mayor in the Chair confirmed that the Procedural Motion moved by Councillor Crow had been carried as a result of the vote which had taken place just prior to the adjournment. It was carried because the threshold of at least one half, as set out in FCPR 13.1, had been met.

Nominations were then sought for the Temporary Chair, Councillor Ayling seconded by Councillor P Smith proposed Councillor Jones, whilst Councillor Crow seconded by Councillor McCarthy proposed Councillor Lanzer.

A voted was then called with Councillor Jones receiving 18 votes and Councillor Lanzer receiving 18 votes and the votes were tied with the casting vote having been suspended. The meeting could not proceed without a Temporary Chair as there is a constitutional requirement to have a Chair in place for a Full Council meeting. The Deputy Mayor in the Chair then read out section 8.1 of the Introduction to Crawley Borough Council's Constitution, namely **8.1 Suspension:** *A motion to suspend any rules will not be moved without notice unless at least one half of the whole number of Councillors are present. The extent and duration of suspension will be proportionate to the result to be achieved and the purpose of any suspension should be to enhance the democratic process, not restrict it.*

The Deputy Mayor in the Chair observed that the previously approved Procedural Motion to suspend the Chair's casting vote was preventing the meeting from continuing and was therefore restricting the democratic process rather than enhancing it. As such, the Deputy Mayor in the Chair used the provision in 8.1 to set aside the Procedural Motion, for the meeting and in doing so used the Chair's casting vote to break the deadlock and elect the Temporary Chair. The casting vote was used for Councillor Jones giving him 19 votes to Councillor Lanzer's 18 votes.

Councillor Jones was appointed as the Chair for the next item and came to the dais, whilst the Deputy Mayor stepped out of the Chair.

#### **4. Election of Mayor 2021/ 2022**

Councillor Jones called for nominations for the election of the new Mayor. It was proposed by Councillor S Mullins, seconded by Councillor B Smith, that Councillor Malik be appointed as Mayor, whilst Councillor R G Burgess, seconded by Councillor Burrett, proposed the appointment of Councillor Mwangale. A vote was taken.

#### **RESOLVED**

That Councillor Shahzad Malik be elected as Mayor of the Council year 2021/ 2022.

The newly elected Mayor was invested with the Mayoral Chain, made the statutory Declaration of Acceptance of Office and took the Chair. The new Mayor made a speech conveying the honour to be elected as the Mayor of Crawley, in doing so thanked his fellow Councillors and commented how humbling it was to take over such a prestigious position, having served as Deputy Mayor for the last two years.

*He stated I want to thank my family, my friends, the Mayors consort Jilly Hart, the Labour party, the Labour & Independent group and the residents of Langley Green for having confidence in me. I must also thank the Crawley Hackney Association for their significant role in laying the foundations of my political career’.*

*Councillor Malik also comment how ‘I came to Crawley as a teenager, in the mid-90s, I only intended to stay here for a few years. I could not have imagined, even in my wildest dreams, that I’ll be here decades later. I attended Crawley College, got my first ever job, got married, my children born and brought up here and during all these years I cannot pinpoint the moment when this small working class English town became my ‘Beloved Crawley’.*

The Mayor announced that his Consort for his year in office would be former Councillor Jilly Hart. He also announced that his Mayoral Charity as The British Red Cross, in doing so comment that *‘there seems to be a perception amongst some members of the public, previously including myself, that The British Red Cross only works internationally and on big projects, but during my recent correspondence with their representatives, I came to know of their great work locally and in particular, their role in support of the NHS was one of the factors that convinced me to reach this decision. I am hoping that this Pandemic is coming to an end, and we will get the opportunity to fundraise for this worthy cause.’*

Councillor Lamb and Councillor Crow respectively, welcomed the new Mayor on behalf of their Groups.

## **5. Election of Deputy Mayor 2021/ 2022**

The new Mayor then sought nominations for the position of Deputy Mayor for 2021/2022.

It was proposed by Councillor Pickett, seconded by Councillor Nawaz, that Councillor Flack be appointed as Deputy Mayor, whilst Councillor R G Burgess seconded by Councillor Burrett, proposed the appointment of Councillor Mwangale. A vote was taken.

### **RESOLVED**

That Councillor Flack be elected as Deputy Mayor for the Council year 2021/2022.

The newly elected Deputy Mayor was then invested with the badge of office. The new Deputy Mayor made a speech conveying her honour to be elected as the Deputy Mayor of Crawley.

The Mayor requested that in future Annual Council meetings the Deputy Mayor be allowed to make a speech of thanks at their investiture.

## **6. Vote of Thanks to the Retired Mayor and Mayor's Consort**

The Mayor commented that normally at this point in the proceedings he would be call up his predecessor to the dais to receive badges commemorating their past year in office. However following resignation from office and as a Councillor, Mr Francis Guidera and his Consort Andrea had received their badges outside of a Council meeting.

Councillor Lamb moved a vote of thanks, seconded by Councillor Crow, to the former Mayor Francis Guidera and Mayor's Consort for all their hard work during the very difficult and different year in office.

### **RESOLVED**

That the thanks and appreciation of the Council to accorded to Mr Francis Guidera, the former Mayor, for the work undertaken during his year in office and for the support given to him during that time by the Mayor's Consort Andrea.

## **7. Minutes**

The minutes of the meeting of the Full Council held on [24 March 2021](#) were approved as a correct record and signed by the Mayor.

## **8. Communications**

The Mayor invited representatives from each party to pay tribute following the sad passing of former Councillor Mike Weatherley. Councillors Crow and Irvine paid their respects and touching tributes.

The Mayor confirmed that both Leon Mukazi and Shelly Sharma would be continuing in their roles as Crawley's Youth Mayor and Youth Deputy Mayor respectively for the forthcoming year.

On behalf of the Council, the Mayor congratulated both Leon and Shelley upon their re-election and looked forward to working with them during the forthcoming year.

## **9. Results of Borough Council Elections held on 6 May 2021**

The Council received the Returning Officer's report [LDS/168](#), on the results of the 2021 all out Borough Election, held on 6 May 2021.

Councillors Burrett and Lunnon as Chair and Vice Chair of Governance Committee, in 2020-2021 took the opportunity to request that further detail should be included in the report such as percentage of the votes and the number of seats won by party and also thank all staff that had worked throughout the Election periods.

## 10. Urgent Item of Business - Notice of Motion 1 - Motion of No Confidence

The Council considered the Notice of Motion 'Notice of Motion 1 - Motion of No Confidence,' which was set out in the Full Council's agenda. The Motion was moved and presented by Councillor Crow and seconded and supported by Councillor McCarthy.

During the lengthy and lively debate Councillors Lamb, Khan, Lanzer, Fiveash, Burrett, C Mullins, B Burgess, Irvine, Lunnon, and Jhans spoke before the Full Council. Councillor Crow used his right of reply at the end of the debate. The Mayor then called for a vote on the Notice of Motion.

As a result of the tied vote, the Mayor used the casting vote to vote Against the Motion. There were therefore 19 votes against the motion and 18 for the motion and 0 abstentions.

## 11. Proposed Cabinet and their Portfolio Holder Responsibilities for 2021/ 2022

Councillor Lamb, the Leader of the Council announced his 2021/ 2022 Cabinet and their portfolio, as shown in the table below.

<b>Portfolio</b>	<b>Cabinet Member / Portfolio Holder (2021/22)</b>
Leader of the Council	Peter Lamb
Deputy Leader and Resources	Rory Fiveash
Planning and Economic Development	Peter Smith
Environmental Services and Sustainability	Gurinder Jhans
Housing	Ian Irvine
Public Protection and Community Engagement	Michael Jones
Wellbeing	Chris Mullins

Councillor Lamb also commented that he was in the process of changing the exact detail of each portfolio responsibility and once that had been finished, he would publish them in the Councillors Information Bulletin and request that the Head of Legal, Governance and HR, update the Constitution accordingly.

## 12. Review of Political Proportionality, Constitution of Committees and Appointments to Outside Organisations 2021-2022

The Full Council considered the report of the Head of Legal, Democracy and HR, [LDS/167](#), which detailed the review of the representation of different Political Groups on the Council and to determine the size and membership of the Council's Committees for the municipal year 2021/2022 in accordance with the requirements of the Local Government and Housing Act 1989 and associated Regulations. It was noted that the proportionality had changed since the report was published as the Labour and Independent Group of 18 Councillors had formed. The report also detailed that the allocation of Chairs and Vice Chairs of those Committees would be based on the table set out in paragraph 3.10 of report [LDS/167](#). It was noted that the report

contained a link to the latest draft version of the Constitution for Councillors ratification.

The Mayor asked the Democratic Services Manager to present the proposed appointments to each Committee, the Council appointed Outside Bodies, (which were not contested) and Cabinet's Advisory and Working Groups and Member Development Executive Support Group 2021/ 2022. It was the nominations had been provided by each Group in advance. The Mayor stated for the nominations for Council Appointed Outside Bodies positions where there are contested position, there would be individual votes on these appointment, once the non-contested items had been approved.

The Mayor called for a vote on the membership and nominations and the adoption of the Constitution (subject to any changes arising from this Full Council meeting being included prior to publication) which was carried unanimously.

## **RESOLVED**

That the Full Council approves

1. the appointments and size of the Council's Committees (taking into account political proportionality) for the municipal year 2021/2022, along with the Chairs and Vice Chairs as for those Committees, the appointments for the non-contested Outside Bodies and Organisations for the municipal year 2021/2022 and the appointments and size of Cabinet's Advisory and Working Groups and Member Development Executive Support Group 2021/ 2022. A copy of which were detailed in an Appendix to these Minutes
2. for publication the latest draft version of the Council's Constitution, subject to any changes arising from this Full Council meeting being included prior to publication.

### **Contested Votes – Outside Bodies.**

The Full Council then considered the appointments for the contested Outside Bodies and Organisations for the municipal year 2021/2022, where there were more nominations than places available. The Council determined who should be appointed by voting as follows:-

*Age UK – West Sussex Trustee Board.* There were two nominations for one place.

It was moved by Councillor P Smith, seconded by Councillor Lunnon, that Councillor Buck be the Council's appointment for Age UK – West Sussex Trustee Board. Whilst Councillor Crow moved, seconded by Councillor McCarthy that Councillor Morris be the Council appointment.

A vote was taken. Having put it to the vote which resulted in a tie, the Mayor used his casting vote.

Councillor Buck was appointed.

*Courage Dyer Recreational Trust.* There were three nominations for two places.

It was moved by Councillor P Smith, seconded by Councillor Lunnon, that Councillors Jones and S Mullins be the Council's two appointments. Whilst Councillor Crow moved, seconded by Councillor McCarthy that Councillor Burrett be one of the Council's appointments.

A vote was taken. Having put it to the vote which resulted in a tie, the Mayor used his casting vote to decide the two representatives.

Councillors Jones and S Mullins were appointed.

*Crawley Arts Council.* There were three nominations for two places.

It was moved by Councillor P Smith, seconded by Councillor Lunnon, that Councillors Khan and Raja be the Council's two appointments. Whilst Councillor Crow moved, seconded by Councillor McCarthy that Councillor B J Burgess be one of the Council's appointments.

Councillor Burrett spoke in favour of Councillor B J Burgess, indicating that she had been a member of this Outside Organisation for many years and had served it diligently and it would be logical to split the membership between the two parties.

A vote was taken. Having put it to the vote which resulted in a tie, the Mayor used his casting vote to decide the two representatives.

Councillors Khan and Raja were appointed.

*Crawley Ethnic Minority Partnership (CEMP) Partnership Board.* There were two nominations for the vacancy.

It was moved by Councillor P Smith, seconded by Councillor Lunnon, that Councillor Nawaz be the Council's appointment. Whilst Councillor Crow moved that Councillor Ali be appointed and in doing so requested a recorded vote. This appointment was seconded by Councillor McCarthy as too was the recorded vote.

In accordance with Council Procedure Rule 10.4 the names of the Members voting for and against the recommendation, along with any abstentions, were recorded as set out below:

For Councillor Ali:

Councillors Ali, A Belben, T Belben, Bounds, B J Burgess, B G Burgess, Burrett, Crow, Eade, Jaggard, Lanzer, McCarthy, Millar-Smith, Morris, Mwangale, Peck, Pendlington, Piggott (18).

For Councillor Nawaz:

Ayling, Buck, Fiveash, Flack, Irvine, Jhans, Nawaz, Jones, Khan, Lamb, Lunnon, Malik, C Mullins, S Mullins, Pickett, Raja, B Smith, P Smith (18)

Abstentions: (0)

A vote was taken. Having put it to the vote which resulted in a tie, the Mayor used his casting vote to decide.

Councillor Nawaz was appointed

*Gatwick Airport Community Trust (GACT)* There were two nominations for the vacancy.

It was moved by Councillor P Smith, seconded by Councillor Lunnon, that Councillor Nawaz be the Council's appointment. Whilst Councillor Crow moved that Councillor Mwangale be appointed and in doing so requested a recorded vote. This appointment was seconded by Councillor McCarthy as too was the recorded vote.

In accordance with Council Procedure Rule 10.4 the names of the Members voting for and against the recommendation, along with any abstentions, were recorded as set out below:

For Councillor Mwangale:

Councillors Ali, A Belben, T Belben, Bounds, B J Burgess, B G Burgess, Burrett, Crow, Eade, Jaggard, Lanzer, McCarthy, Millar-Smith, Morris, Mwangale, Peck, Pendlington, Piggott (18).

For Councillor Nawaz:

Ayling, Buck, Fiveash, Flack, Irvine, Jhans, Nawaz, Jones, Khan, Lamb, Lunnon, Malik, C Mullins, S Mullins, Pickett, Raja, B Smith, P Smith (18)

Abstentions: (0)

A vote was taken. Having put it to the vote which resulted in a tie, the Mayor used his casting vote to decide.

Councillor Nawaz was appointed

*Relate - North & South West Sussex Trustee Board.* There were two nominations for one place.

It was moved by Councillor P Smith, seconded by Councillor Lunnon, that Councillor S Mullins be the Council's appointment. Whilst Councillor Crow moved, seconded by Councillor McCarthy that Councillor Morris be the Council appointment.

A vote was taken. Having put it to the vote which resulted in a tie, the Mayor used his casting vote.

Councillor S Mullins was appointed.

*West Sussex Mediation Service Management Committee.* There were three nominations for two vacancies.

It was moved by Councillor P Smith, seconded by Councillor Lunnon, that Councillor Irvine be the Council's appointments. Councillor Lamb also moved, seconded by Councillor Nawaz that Councillor Buck be a representative. Whilst Councillor Crow

moved, seconded by Councillor McCarthy that Councillor Mwangale be the Council appointment.

A vote was taken. Having put it to the vote which resulted in a tie, the Mayor used his casting vote to determine the Council's representatives.

Councillors Irvine and Buck were appointed.

### **RESOLVED**

That the Council's approves the appointments to the Outside Bodies and Organisations, as listed in the individual votes above, and these be included within the Council's Appointments detailed within the Appendix to these minutes.

### **13. Urgent Item of Business - Appointment of Independent Person(s)**

The Full Council noted that the Committee on Standards in Public Life (CSPL), recommends that local authorities appoint an Independent Person(s) for a term of office of two years.

To ensure continuity of the role and to prevent both Independent Persons' positions from becoming vacant at the same time, it was recommended that these appointments be scheduled for renewal in alternate years. It was therefore recommended to renew the appointment of Mr Nicolson for a further one-year term of office as the Independent Person, whilst appointing Mr Russell Brown for a two year term of office as the Independent Person under the provisions of The Localism Act 2011.

### **RESOLVED**

- 1) That the Full Council renew the appointment of Mr Nicolson for a further one-year term of office (ending 31 July 2022) as the Independent Person under the provisions of The Localism Act 2011.
- 2) That Mr Brown be appointed for a two-year term of office (ending 31 July 2023) as the Independent Person under the provisions of The Localism Act 2011.

### **Closure of Meeting**

With the business of the Full Council concluded, the Mayor declared the meeting closed at 10.42 pm

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## Committee Membership and Chairs and Vice-Chairs 2020-2021

<b>Audit Committee (6 Councillors 3:3)</b>	
<i>Not more than 1 member shall be a Cabinet member and that Councillors shall not Chair the Committee.</i>	
M Flack (Vice Chair) K Khan Vacancy *	T G Belben J Millar-Smith (Chair) D Crow
*( <i>Subsequently filled by M Ayling</i> )	

<b>Governance Committee (10 Councillors 5:5)</b>	
G Jhans M Flack P Lamb S Malik T Lunnon (Vice Chair)	R D Burrett D Crow C R Eade R A Lanzer K McCarthy (Chair)

<b>Planning Committee (10 Councillors 5:5)</b>	
I Irvine P Smith S Buck (Vice Chair) S Malik S Raja	A Belben K L Jaggard Z Ali R Burrett (Chair) M Mwagale

<b>Licensing Committee (14 Councillors = 7:7)</b>	
1) <i>Between 10 and 15 s with a quorum of 10 when dealing with matters under the Licensing Act 2003.</i> 2) <i>Councillors are reminded that the Committee includes Sub Committee daytime meetings responsibilities.</i>	
A Nawaz (Vice Chair) C Mullins M Ayling M Jones M Pickett R Fiveash S Buck	Z Ali B J Burgess J Bounds K L Jaggard (Chair) K McCarthy D M Peck M Morris

<b>Licensing Sub-Committee (From a pool of Councillors)</b>	
<p>1) A minimum of three Councillors will be called upon to determine any given application and a Chair will be appointed at each meeting.</p> <p>2) Membership should be the same as that of the Licensing Committee.</p> <p>3) Please note that a significant number of these meetings are scheduled for the daytime.</p>	
<p>A Nawaz (Vice Chair) C Mullins M Ayling M Jones M Pickett R Fiveash S Buck</p>	<p>Z Ali B J Burgess J Bounds K L Jaggard (Chair) K McCarthy D M Peck M Morris</p>

<b>Overview and Scrutiny Commission (10 Councillors 5:5)</b>	
<p>Where there is more than 1 political group on the Council, either the position of Chair or Vice Chair of the Overview and Scrutiny Commission will go to a member nominated by an opposition group.</p>	
<p>A Nawaz B Smith K Khan (Vice Chair) M Ayling S Mullins</p>	<p>T G Belben (Chair) A Pendlington R G Burgess R A Lanzer S Piggott</p>

<b>Council-owned Neighbourhood Parades Scrutiny (6 Councillors 3:3)</b>	
<p>Subject to confirmation at the next meeting of the Overview and Scrutiny Commission</p>	
<p>M Ayling S Mullins T Lunnon</p>	<p>R A Lanzer (Chair) M Mwagale D Peck</p>

<b>Employment Panel (From a pool of Councillors)</b>	
<ol style="list-style-type: none"> <li>1) As far as possible, a politically balanced committee of between 3 and 7 Councillors will be drawn from the following membership.</li> <li>2) Political groups may add further names to the pool if they so wish.</li> <li>3) At least one Opposition Councillor is required on an Employment Panel when it meets.</li> <li>4) The quorum and the size of the employment Panel varies depending on the cases it is dealing with. See Constitution Part 1 Section 5 Employment Panel for exact details.</li> </ol>	
A Nawaz B Smith C Mullins G Jhans I Irvine K Khan M Ayling M Jones M Pickett M Flack P Lamb P Smith R Fiveash S Buck S Malik S Raja T Lunnon	B J Burgess R G Burgess R D Burrett D Crow K L Jaggard R A Lanzer K McCarthy J L Millar-Smith A Pendlington S Piggott

<b>Grants Appeals Panel (From a pool of Councillors)</b>	
<ol style="list-style-type: none"> <li>1) <i>As far as possible, a politically balanced panel of 5. Councillors will be drawn from the following membership.</i></li> <li>2) <i>Not to include any Cabinet members involved in the decision on the grant application(s).</i></li> <li>3) <i>Political groups may add further names to the pool if they so wish.</i></li> </ol>	
A Nawaz B Smith C Mullins G Jhans I Irvine K Khan M Ayling M Jones M Pickett M Flack P Lamb P Smith R Fiveash S Buck S Malik S Raja T Lunnon	Z Ali A Belben T G Belben J Bounds C R Eade M Mwangale D Peck M Morris

## Full Council appointments to Outside Organisations 2021/2022

Name of Organisation	Appointments 2021/22
Age UK – West Sussex Trustee Board <i>(Link Officer = Craig Downs)</i>	Councillor Mullins as Cabinet Member for Wellbeing S Buck
Community Needs Partnership <i>(Link Officer = Paula Doherty)</i>	B J Burgess A Pendlington  The Cabinet Member for Public Protection and Community Engagement has a standing invitation to attend and take part in discussions of the "Community Needs Partnership" with arrangements to invite other relevant Cabinet Members to participate as and when the agenda item may be appropriate to their portfolios.
Courage Dyer Recreational Trust <i>(Link Officer = Hayley Thorne)</i>	S Malik - appointed automatically ex-officio as Mayor.  - 4 year appointments only - Once appointed, not required to remain a Councillor - Only 4 nominations acceptable in total  <ul style="list-style-type: none"> <li>• B A Smith (May 2019 to May 2023)</li> <li>• M Jones (May 2021 to May 2025)</li> <li>• S Mullins (May 2021 to May 2025)</li> </ul>
Crawley Arts Council (CAC) <i>(Link Officer = Paula Doherty)</i>	K Khan S Raja  Two Representatives.
Crawley Ethnic Minority Partnership (CEMP) Partnership Board <i>(Link Officer = Craig Downs)</i>	A Nawaz  One Representative.
Crawley Community and Voluntary Service <i>(Link Officer = Craig Downs)</i>	B J Burgess Vacancy Two Representatives (One seat per Group)
Crawley Museum Society <i>(Link Officer = Paula Doherty)</i>	A Pendlington K Khan S Buck  Three Representatives.

<p>Crawley Open House Management Committee</p> <p><i>(Link Officer = Nikki Hargrave)</i></p>	<p>J Millar-Smith I Irvine</p> <p>(One per Group Representatives).</p> <p>(plus officer from Housing and Planning Strategic Services)</p>
<p>Crawley Town Twinning Association (CTTA)</p> <p><i>(Link Officer = Hayley Thorne)</i></p>	<p>C R Eade S Malik M Pickett</p> <p>Three Representatives (At least one per group)</p>
<p>Gatwick Airport Community Trust (GACT)</p> <p><i>(Link Officer = Craig Downs)</i></p>	<p>A Nawaz</p> <p>One Representative invited – 4 year appointment.</p>
<p>Relate - North &amp; South West Sussex Trustee Board</p> <p><i>(Link Officer = Craig Downs)</i></p>	<p>S Mullins</p> <p>One Representative.</p>
<p>Court of the University of Sussex</p> <p><i>(Link Officer = Clem Smith)</i></p>	<p>R Burrett</p> <p>One Representative.</p>
<p>West Sussex Joint Scrutiny Steering Group*</p> <p><i>(Link Officer = Heather Girling)</i> <i>Subject to confirmation at the next meeting of the Overview and Scrutiny Commission</i></p>	<p>T Belben as Chair of the Commission</p>
<p>West Sussex Health and Adult Social Care Select Committee *</p> <p><i>(Link Officer = Heather Girling)</i> <i>Subject to confirmation at the next meeting of the Overview and Scrutiny Commission</i></p>	<p>To be appointed at the Overview and Scrutiny Commission*</p> <p><b>* (Subsequently filled by R Burgess)</b></p>
<p>West Sussex Mediation Service Management Committee</p> <p><i>(Link Officer = Craig Downs)</i></p>	<p>I Irvine (Main representative) S Buck (Main representative)</p> <p>M Mwangale (Deputy)</p> <p>The Mediation Service is willing to make 2 main and 2 deputy places available</p>

## Terms of Reference and Appointments for Advisory and Working Groups, Member Development Executive Support Group

### Notes

- 1) Lead Officers to be appointed to each Working Group
- 2) To be Chaired by the Cabinet Member who hold the area of responsibility (**Chair = \***)
- 3) Administration to be undertaken by each individual service department.

Working Groups & Terms of Reference	2021/22 Membership	
<p><b>Economic Regeneration Working Group (ERWG)</b></p> <p>1. To receive and consider updates on economic regeneration initiatives and actions across the Borough, including delivery of the Crawley Growth Programme, Town Centre Regeneration programme, Employment &amp; Skills Programme, the delivery of individual economic regeneration schemes and partnership activities within the Manor Royal Business District.</p> <p>2. To receive and consider reports on economic regeneration activities in Crawley and to make recommendations, as necessary, to the Cabinet on the:-</p> <ul style="list-style-type: none"> <li>• Proposals to regenerate sites identified in the Local Plan, the Town Centre Supplementary Planning Document and the Manor Royal Supplementary Planning Document &amp; Design Guide.</li> <li>• identification and promotion of other economic regeneration opportunities to enhance the physical appearance and social, economic and educational attributes</li> <li>• communications with all interested parties to maintain confidence in the wider economic regeneration of Crawley.</li> </ul> <p><i>Lead Officer:- Head of Economic &amp; Planning</i></p>	<p><b>(12 Cllrs 6:6)</b> A Nawaz G Jhans K Khan P Smith (Chair) R Fiveash S Buck</p>	<p>R D Burrett R G Burgess D Crow R A Lanzer J Millar-Smith J Bounds</p>
<p><b>Local Plan Working Group (LPWG)</b></p> <p>To consider and provide guidance on the process for reviewing the Local Plan and support the Local Plan Review to examination, if/when this is progressed.</p> <p><i>Lead Officer:- Head of Economic &amp; Planning</i></p>	<p><b>(10 Cllrs 5:5)</b> G Jhans P Smith (Chair) S Raja S Mullins T Lunnon</p>	<p>Z Ali A Belben R Burrett B J Burgess D Crow</p>

<p><b>Member Development Executive Support Group (MDESG)</b></p> <ol style="list-style-type: none"> <li>1. To provide all party support for a coordinated approach to Member development and training across the Council.</li> <li>2. To identify individual and Group training needs and to prioritise them accordingly.</li> <li>3. To develop, monitor and evaluate all member development activities.</li> <li>4. To promote learning and development opportunities amongst all members of the Council encouraging the highest level of participation by members to organised training and development events.</li> <li>5. To ensure that a comprehensive induction programme is made available to all newly elected Councillors.</li> </ol> <p><i>Lead Officer:- Head of Legal, Governance &amp; HR</i></p>	<p><b>(4 Cllrs = 2:2)</b> M Flack P Lamb (Chair)</p>	<p>D Crow K McCarthy</p>
<p><b>Town Hall Project Members Working Group (THPMWG)</b></p> <p>Focus on the Town Hall element of the proposed development and within this primarily, although not exclusively, the requirements for members' facilities and the civic areas of the new building.</p> <p><i>Co-Lead Officers:- Deputy Chief Executive and Head of Major Projects &amp; Commercial Services</i></p>	<p><b>(6 Cllrs 3:3)</b> C Mullins I Irvine (Chair) S Mullins</p>	<p>T G Belben B J Burgess K McCarthy</p>
<p><b>Unsupervised Play Investment Programme Members Working Group (UPIPWG)</b> 6 members = 3:3</p> <ol style="list-style-type: none"> <li>1. To provide all party support for a coordinated approach to investment in unsupervised play areas.</li> <li>2. To consider the short term reprioritisation of the remaining twelve play areas in the current programme, with the view to postponing and / or bringing other key sites forward</li> <li>3. To agree prioritisation criteria and; apply the criteria to the current stock and; agree a new unsupervised play area investment programme.</li> <li>4. To consider variations to the agreed programme in future years should circumstances require.</li> </ol>	<p><b>(6 Cllrs 3:3)</b> C Mullins (Chair) P Lamb S Raja</p>	<p>K McCarthy A Pendlington M Mwagale</p>

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